



## Hire Information and contractual obligations

### Main Theatre

The Kings Arms Theatre is an open plan, spherical space that can be used for a variety of different events – comedy to drama, weddings to films and music events. The current space is configured as end-on black box but can easily be changed to suit the needs of your event; however, any change in configuration will need to be agreed and supported by one of our technicians.

**The performance space: 6.5 m<sup>2</sup>**, with a left and right exit via black masking and a curtain at the rear of the space to enable a crossover.

**Capacity:** 50 - 60 seated or up to 120 standing

**LX Tech Spec:** 4 x Dove systems 4 way dimmers with 14 channels in total evenly around the room. Zero 88 Jester lighting control desk (24 channels, programmable). 10 x Selecon Acclaim 500Wfresnels (standard set up = cold/ warm wash, backlight and front light) 1 x Source 4 Junior profile.

**Sound Tech Spec:** Yamaha LS9 16 channel Digital Mixing Desk

**SPEAKERS:** OHM TRS 112 fold back monitors 250w (2) Flown OHM tops (2) OHM bass bins

**(2) AMPS:** C-Mark MR2650 running the tops C-Mark MR3000 running the bass bins

Projector and screen available with **prior notice**

	60 minute show GET IN -5pm, SHOW- 7:30pm -8:30pm CLEAR- 8:45pm	90 minute show GET IN -5pm, SHOW- 7pm -8:30pm CLEAR- 8:45pm	60 minute show GET IN 6.30 pm, SHOW- 9pm -10pm CLEAR- 10.30pm	90 minute show GET IN -6.30pm, SHOW- 9pm -10:30pm CLEAR- 10:45pm	Music Hire/ Full Evening Theatre Hire GET IN - 5pm SHOW - 7.30pm - 11pm CLEAR - 11.30pm
PRICE INCULSIVE OF VAT	<b>£100</b> <i>This Includes our in-house Technician from 5pm</i>	<b>£110</b> <i>This Includes our in-house Technician from 5pm</i>	<b>£80</b> <i>This Includes our in-house Technician from 6.30pm</i>	<b>£90</b> <i>This Includes our in-house Technician from 6.30pm</i>	<b>£170</b> <i>This Includes our in-house Technician from 5pm</i>
<b>EARLIER GET IN AND EXTRA TECH TIME CAN BE ARRANGED @ £10ph</b>					
<b>Rehearsals 10am-6pm 7 days a week- £60 for outside company £36 for returning company</b>					
<b>Only use of the space with house lights, no extra Tech is included</b>					

## Extra Costs

- *For performances that go beyond their allocated time there will be an additional fee of £30 per half an hour to cover staffing costs incurred.*
- *Get out must be completed on the night of your final performance.*
- *There will be a storage charge of £10 per day for any items left in the theatre.*
- *If they are not collected after 7 days there will be an extra charge of £20 for taking items to the tip. These charges will be taken from your ticket sales.*
- *We expect the space to be left as it is found.*
- *There will be an extra cost for cleaning if it is not.*

**In order to confirm a slot, full payment must be made in advance. Please provide full tech scripts and requirements a month in advance where possible.**

**by BACS to - Rising Moon Productions**

Account number: 45653160

Sort code: 77 50 03

**STUDIO 1 and VAULTS** -Ideal of comedy, poetry, small scale shows. Racked seating

**Capacity-** 15-20 seated

**Performance space-**3m2

**SOUND:** Pro-sound N73HH 4 channel (amp and mixer) **SPEAKERS:** P-10H100w (2)

**LIGHT:** 4x LED PAR CANS WITH LIGHTING DESK

Projector and screen available with prior notice

### **VAULTS**

Situated in the cellar this space is great for an atmospheric production.

**Capacity-** 20 seated

**Performance space-**3m2

**SOUND:** Pro-sound N73HH 4 channel (amp and mixer) **SPEAKERS:** P-10H100w (2)

**LIGHT:** 4x LED PAR CANS WITH LIGHTING DESK

<b>MON-SUNDAY GET IN 6:30pm SHOW-7:30-8:30 CLEAR- 8:45pm</b>	<b>MON-SUNDAY GET IN 8:45pm SHOW-9-10pm CLEAR- 10:15pm</b>	<b>MON-SUN Rehearsals/ Matinee 12-6pm</b>	
<b>£40 NO TECHNICIAN £80- WITH TECHNICIAN</b>	<b>£40 NO TECHNICIAN £80- WITH TECHNICIAN</b>	<b>£40 NO TECH</b>	

## **In order to confirm a slot, payment must be made in advance by BACS to Rising Moon Productions**

**Account number: 45653160**

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### **Marketing**

Once you have booked dates in with us and paid your rental you will need to provide us your show details, they can all be uploaded here:-

<http://www.kingsarmssalford.com/submit-your-show/>

Then we will get you show on sale and tickets can be purchased via our website  
[www.kingsarmssalford.com](http://www.kingsarmssalford.com)

Also let us know your twitter feed, if you have set up a Facebook event etc. We will help as much as we can but your marketing campaign is YOUR job. Please make us a co-host of your social media event(s).

We can also provide you with a copy of our press list. Contact people individually. Never bulk email the press list. Your email will just get deleted.

### **Technical**

- Bring a copy of the script for the exclusive use of the technician to make notes in. The director should have their own copy.
- Having your cues marked clearly in the script beforehand (LX1, LX2, etc for Lighting cues and SQ1, SQ2, etc for sound cues) will save you valuable Get In time and allow you more time to rehearse and prepare.
- The King's Arms is a compact theatre space and to focus the lights we need to be able to get ladders to them. If you wish to focus any lighting, it needs to be done before you set the bulk of the scenery and nothing should be set up beneath any lamps you wish to focus. The fewer people in the room for this process the safer and more efficient.
- The tech booth is solely for the use of people operating tech. No other person should be in the booth or near the booth during the performance.
- If the show involves any projection the technician needs to be informed prior to the first day of production. All video files need to be in an .AVI or .WMV format. If you are operating projection from your own laptop please note that our connection is VGA or HDMI only so you would need an adaptor for any other input, especially for Mac formatted media.
- Any audio cues should be provided on a usb stick and discussed with your technician prior to the get-in.

## **Box Office / Front of house**

We do not provide box office or front of house staff. We will give you a list of people who have booked for your show on the day of your performance.

## **Settlement**

After your performance has ended we will let you know how much is owed and you will need to invoice us for any amounts due to you. We will pay you by BACS.

## **Cancellations**

If you cancel your performances for any reason within 6 weeks of your allotted time your venue rental will not be refunded or full payment MUST be made.

## **Extra Costs**

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## **Additional Information**

Please note that The Kings Arms Theatre (except main bar and snug) does not have full disabled access. If you have any questions do not hesitate to call us if you require any further information

**Any further questions please email**

**kingsarmssalford@gmail.com or call us on 0161 839 8726**